

NLIS PROCEDURES FOR SHOW COMMITTEES part 2





By Elizabeth Yeatman – I&I NSW and Daniel Shaw – Cumberland LHPA 2009

Part Two Transfer of Data from Scanner to Excel Spreadsheet





What will you need?

- A computer operator with Microsoft Office Excel experience
- NLIS Scanner (software is available as a download from the ALEIS website) AND a USB data cable (including driver software)
- Completed record sheets from scanning process





- Ensure NLIS scanner software and the USB cable is installed on your computer.
- Connect USB Cable to NLIS scanner, then USB cable to a USB port on your computer.
- Open ALEIS Data Link software on your computer.







- The data from the NLIS scanner will automatically download and appear in a session format.
- Sessions -
- NLIS Tag details for selected session







- It is CRITICAL to cross check the number of cattle in each session against the record sheets.
- For example if there was only one animal in session one the data from the scanner should also show one animal for that session

- Eg session 1 (1)







 Select all sessions (click on session 1, hold down the shift button and click on the last session. All session should be highlighted blue)







- Select 'Export to Excel', a window 'export sessions to Excel' will appear.
- Ensure that the following boxes only are selected (ticked):
 - RFID Tag Number/
 - Automatically save/
 - Export as CSV







- Click <u>ok</u> on the 'export to Excel' window.
- You will automatically be taken to Excel and the selected sessions will appear in column 'A'.

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| t | 882 000117365083 | | | | | | | | | | | | | | | | | |
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| ŀ | 982 000117364861 | | | | | | | | | | | | | | | | | |
| l | 982 000117355772 | | | | | | | | | | | | | | | | | |
| 1 | 982 000117356222 | | | | | | | | | | | | | | | | | |
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| | Session 3 (8) | | | | | | | | | | | | | | | | | |
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| l | 982 000124906542 | | | | | | | | | | | | | | | | | |
| I | 982 000124920094 | | | | | | | | | | | | | | | | | |
| l | 982 000140905189 | | | | | | | | | | | | | | | | | |
| l | 982 000124905854 | | | | | | | | | | | | | | | | | |
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| l | 982 000124906562 | | | | | | | | | | | | | | | | | |
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| | Session 4 (7) | | | | | | | | | | | | | | | | | |
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| l | 982 000134042144 | | | | | | | | | | | | | | | | | |
| l | 982 000138782555 | | | | | | | | | | | | | | | | | |
| ļ | 982 000112065090 | | | | | | | | | | | | | | | | | |
| ļ | 982 000137970210 | | | | | | | | | | | | | | | | | |
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| l | 382 000109339030 | | | | | | | | | | | | | | | | _ | |
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| | Session 5 (1) | | | | | | | | | | | | | | | | | |
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- Using the data from the record sheets enter in column 'B' the PIC from where the animal has come from beside each of the Tag numbers for that session
- PIC numbers entered

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| 1 | 'Session 1 (1) | | | |
| 2 | TAG | | | |
| 3 | 982 000117365083 | NB461234 | | |
| 4 | | | | |
| 5 | 'Session 2 (8) | | | |
| 6 | TAG | | | |
| 7 | 982 000117365035 | NC374321 | | |
| 8 | 982 000/17365083 | NC374321 | | |
| 9 | 982 000117356103 | NC374321 | | |
| 10 | 982 000117365194 | NC374321 | | |
| 11 | 982 000117365486 | C374321 | | |
| 12 | 982 000117364861 | NC374321 | | |
| 13 | 982 000117355772 | NC374321 | | |
| 14 | 982 000117356222 | NC374321 | | |
| 15 | | | | |
| 16 | 'Session 3 (8) | | | |
| 17 | TAG | | | |
| 18 | 982 000124906542 | NJ365678 | | |
| 19 | 982 000124920094 | NJ365678 | | |
| 28 | 982 000140905189 | NJ365678 | | |
| 21 | 982 000124906854 | NJ365678 | | |
| 22 | 982 000124915430 | NJ366678 | | |
| 23 | 982 000124906562 | NJ366678 | | |
| 24 | 982 000110515704 | NJ366678 | | L |
| 25 | 982 000094976528 | NJ365678 | | |
| 26 | | | | |





- Enter in column 'C' the PIC for the showground beside each of the Tag numbers for all sessions
- PIC numbers entered





- In column 'D' enter the numbers '123456' in each row beside the showground PIC
- The numbers '123456' are used in lieu of a National Vendor Declaration as this document is not required at a show.

| Z V | Microsoft Excel - export_4.csv | | | | | | | | | | |
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| 3 | 982 000117365083 | NB461234 | NA379876 | 123456 | | | | | | | |
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| 5 | 'Session 2 (8) | | | | | | | | | | |
| 6 | TAG | | | | | | | | | | |
| 7 | 982 000117365035 | NC374321 | NA379876 | 123456 | | | | | | | |
| 8 | 982 000117365083 | NC374321 | NA379876 | 123456 | | | | | | | |
| 9 | 982 000117356103 | NC374321 | NA379876 | 123456 | | | | | | | |
| 10 | 982 000117365194 | NC374321 | NA379876 | 123456 | | | | | | | |
| 11 | 982 000117365486 | NC374321 | NA379876 | 123456 | | | | | | | |
| 12 | 982 000117364861 | NC374321 | NA379876 | 123456 | | | | | | | |
| 13 | 982 000117355772 | NC374321 | NA379876 | 123456 | | | | | | | |
| 14 | 982 000117356222 | NC374321 | NA379876 | 123456 | | | | | | | |
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| 16 | Session 3 (8) | | | | | | | | | | |
| 17 | IAG | NUCCECTO | N.4070070 | 400450 | | | | | | | |
| 18 | 982 000124906542 | NJ365678 | NA379876 | 123456 | | | | | | | |
| 19 | 982 000124920094 | NJ365678 | NA379876 | 123456 | | | | | | | |
| 20 | 962 000140905169 | NJ365678 | NA379876 | 123456 | | | | | | | |
| 21 | 902 000124905654 | NU202070 | NA379076 | 123456 | | | | | | | |
| 22 | 902 000124919430 | NU262670 | NA379076 | 123450 | | | | | | | |
| 23 | 902 000124906962 | NJ365679 | NA379076 | 123430 | | | | | | | |
| 24 | 902 000110919704 | NJ365670 | NA379076 | 123436 | | | | | | | |
| 20 | 302 000034378520 | 143303070 | NA373076 | 123430 | | | | | | | |





- In column 'E' enter the date for the cattle movement (date of show) ——
- The date format should be dd/mm/year – eg: 05/06/2010



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| 2 | TAG | | | | |
| 3 | 982 000117365083 | NB461234 | NA379876 | 123456 | 03/05/2010 |
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| 5 | Session 2 (8) | | | | |
| 6 | TAG | | | _ | |
| 7 | 982 000117365035 | NC374321 | NA379876 | 123456 | 03/05/2010 |
| 8 | 982 000117365083 | NC374321 | NA379876 | 123456 | 03/05/2010 |
| 9 | 982 000117356103 | NC374321 | NA379876 | 123456 | 03/05/2010 |
| 10 | 982 000117365194 | NC374321 | NA379876 | 123456 | 03/05/2010 |
| 11 | 982 000117365486 | NC374321 | NA379876 | 123456 | 03/05/2010 |
| 12 | 982 000117364861 | NC374321 | NA379876 | 123456 | 03/05/2010 |
| 13 | 982 000117355772 | NC374321 | NA379876 | 123456 | 03/05/2010 |
| 14 | 982 000117356222 | NC374321 | NA379876 | 123456 | 03/05/2010 |
| 15 | | | | | |
| 16 | 'Session 3 (8) | | | | |
| 17 | TAG | | | | |
| 18 | 982 000124906542 | NJ365678 | NA379876 | 123456 | 03/05/2010 |
| 19 | 982 000124920094 | NJ365678 | NA379876 | 123456 | 03/05/2010 |
| 20 | 982 000140905189 | NJ365678 | NA379876 | 123456 | 03/05/2010 |
| 21 | 982 000124905854 | NJ365678 | NA379876 | 123456 | 03/05/2010 |
| 22 | 982 000124915430 | NJ365678 | NA379876 | 123456 | 03/05/2010 |
| 23 | 982 000124906562 | NJ365678 | NA379876 | 123456 | 03/05/2010 |
| 24 | 982 000110515704 | NJ365678 | NA379876 | 123456 | 03/05/2010 |
| 25 | 982 000094976528 | NJ365678 | NA379876 | 123456 | 03/05/2010 |
| 20 | 332 30003431 0320 | 140000010 | ra or oor o | 120400 | 5570572010 |



- You now need to remove all the rows not required for the NLIS upload. This includes (highlighted in blue):
 - Session Number
 - TAG
 - Blank rows

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| 1 | 'Session 1 (1 |) | | | | | | | | |
| 2 | TAG | | | | | | | | | |
| 3 | 982 00011738 | 65083 | NB461 | 234 | NA37 | 9876 | 12345 | 6 | 03/0 | 5/2010 |
| 4 | | | | | | | | | | |
| 5 | 'Session 2 (8 | 5) | | | | | | | | |
| 6 | TAG | | | | | | _ | | | |
| 7 | 982 00011730 | 65035 | NC374 | 321 | NA37 | 9876 | 12345 | 6 | 03/0 | 5/2010 |
| 8 | 982 00011730 | 65083 | NC374 | 321 | NA37 | 9876 | 12345 | 6 | 03/0 | 5/2010 |
| 9 | 982 0001173 | 56103 | NC374 | 321 | NA37 | 9876 | 12345 | 6 | 03/0 | 5/2010 |
| 10 | 982 00011738 | 65194 | NC374 | 321 | NA37 | 9876 | 12345 | 6 | 03/0 | 5/2010 |
| 11 | 982 00011738 | 65486 | NC374 | 321 | NA37 | 9876 | 12345 | 6 | 03/0 | 5/2010 |
| 12 | 982 0001173 | 54861 | NC374 | 321 | NA37 | 9876 | 12345 | 6 | 03/0 | 5/2010 |
| 13 | 982 0001173 | 55772 | NC374 | 321 | NA37 | 9876 | 12345 | 6 | 03/0 | 5/2010 |
| 14 | 982 0001173 | 56222 | NC374 | 321 | NA37 | 9876 | 12345 | ь | U3/U | 5/2010 |
| 15 | | | | | | | | | | |
| 15 | Session 3 (8 | 9 | | | | | | | | |
| 10 | 1AG | 06540 | NUDGE | 270 | NIA D7 | 0076 | 10245 | C. | 02/0 | 50010 |
| 10 | 962 00012490 | 00042 00004 | NUCCEN | 070 270 | NA07 | 9076 0076 | 12040 | 10 16 | 03/0 | 572010 572010 |
| 20 | 982 0001249. 982 0001249. | 20094 NE199 | N IBEEL | 670 679 | NA37 | 9076 | 12340 | 10 16 | 03/0 | 5/2010 5/2010 |
| 20 | 902 00014090 | D5103 | N IB65 | 678 | NA37 | 9070 | 12345 | 6 | 03/0 | 5/2010 |
| 22 | 982 00012490 | 15430 | NJ3650 | 678 | NA37 | 9876 | 12345 | 6 | 03/0 | 5/2010 |
| 23 | 982 0001249 | 16562 | NJ365 | 678 | NA37 | 9876 | 12345 | 6 | 03/0 | 5/2010 |
| 24 | 982 0001240 | 15704 | NJ365 | 678 | NA37 | 9876 | 12345 | 6 | 03/0 | 5/2010 |
| 25 | 982 00009493 | 76528 | NJ365 | 678 | NA37 | 9876 | 12345 | 6 | 03/0 | 5/2010 |
| 20 | 002 00000401 | 0020 | | | | 00.0 | .20-+0 | | 0070 | 0.2010 |





Your completed Excel spreadsheet should now look like this

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| 1 | 982 | 00011 | 17365 | 083 | NB48 | 61234 | NA3 | 379876 | 1234 | 56 | 03/0 |)5/2010 |) |
| 2 | 982 | 00011 | 17365 | 035 | NC37 | 4321 | NA3 | 379876 | 1234 | 56 | 03/0 |)5/2010 |) |
| 3 | 982 | 00011 | 17365 | 083 | NC37 | 4321 | NA3 | 379876 | 1234 | 56 | 03/0 |)5/2010 |) |
| 4 | 982 | 00011 | 17356 | 103 | NC37 | 4321 | NA3 | 379876 | 1234 | 56 | 03/0 |)5/2010 |) |
| 5 | 982 | 00011 | 17365 | 194 | NC37 | 4321 | NA3 | 379876 | 1234 | 56 | 03/0 |)5/2010 |) |
| 6 | 982 | 00011 | 17365 | 486 | NC37 | 4321 | NA3 | 379876 | 1234 | 56 | 03/0 |)5/2010 |) |
| 7 | 982 | 00011 | 17364 | 861 | NC37 | 4321 | NA3 | 379876 | 1234 | 56 | 03/0 |)5/2010 |) |
| 8 | 982 | 00011 | 17355 | 772 | NC37 | 4321 | NA3 | 379876 | 1234 | 56 | 03/0 |)5/2010 |) |
| 9 | 982 | 00011 | 17356 | 222 | NC37 | 4321 | NA3 | 379876 | 1234 | 56 | 03/0 |)5/2010 |) |
| 10 | 982 | 00012 | 24906 | 542 | NJ36 | 5678 | NA3 | 379876 | 1234 | 56 | 03/0 |)5/2010 |) |
| 11 | 982 | 00012 | 24920 | 094 | NJ36 | 5678 | NA3 | 79876 | 1234 | 56 | 03/0 |)5/2010 |) |
| 12 | 982 | 00014 | 10905 | 189 | NJ36 | 5678 | NA3 | 379876 | 1234 | 56 | 03/0 |)5/2010 |) |
| 13 | 982 | 00012 | 24905 | 854 | NJ36 | 5678 | NA3 | 379876 | 1234 | 56 | 03/0 |)5/2010 |) |
| 14 | 982 | 00012 | 24915 | 430 | NJ36 | 5678 | NA3 | 79876 | 1234 | 56 | 03/0 |)5/2010 |) |
| 15 | 982 | 00012 | 24906 | 562 | NJ36 | 5678 | NA3 | 379876 | 1234 | 56 | 03/0 |)5/2010 |) |
| 16 | 982 | 00011 | 10515 | 704 | NJ36 | 5678 | NA3 | 79876 | 1234 | 56 | 03/0 |)5/2010 |) |
| 17 | 982 | 00009 | 94976 | 528 | NJ36 | 5678 | NA3 | 79876 | 1234 | 56 | 03/0 |)5/2010 |) |
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- You now need to save this data as a 'CSV' file. It is recommended that you create a folder for each Show.
- To save your data as a CSV file, click on:
 - File
 - Save as
 - Select '<u>CSV (comma</u> delimited) (*,csv)'







- You now need to save this data,
- In the file name field type '<u>TO SHOW</u>',
- Click the <u>Save</u> button

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| 2 | 982 0001173650 | 35 NC374321 | NA379876 | 123456 | 03/05/2010 | | | | |
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- You now need to create a 'From Show' file. This transfers the cattle from the showground to the nominated PIC of return. To complete this repeat steps 1 to 6.
- <u>DO NOT COPY AND</u>
 <u>PASTE DATA AS THE</u>
 <u>NLIS DATABASE WILL</u>
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| Sessio | on 1 (1) | | | | | | | | | | | | | | | | | |
| | TAG | _ | | | | | | | | | | | | | | | | |
| 982 00 | 0117365083 | _ | | | | | | | | | | | | | | | | |
| | | | _ | | | _ | | | | | | | | | | | | |
| Sessio | on 2 (8) | | | | | _ | | | | | | | | | | - | | _ |
| | TAG | | | | | _ | | | | | | | | | | _ | | + |
| 982 000 | 0117366035 | | | | | _ | | | | | | | | | | - | | + |
| 982 000 | 0117365083 | | | | | | | | | | | | | | | - | - | - |
| 982 000 | 0117356103 | | _ | | | | | | | | | | | | | | | - |
| 982 00 | 0117365194 | | | | | | | | | | | | | | | | | + |
| 982 000 | 0117365486 | | | | | | | | | | | | | | | | | - |
| 902 001 | 0117304001 | | | | | - | - | | | | | | | | | | | + |
| 982 000 | 011/355/72 | | | | | | | | | | | | | | | - | - | + |
| 902 000 | 0117396222 | | - | | | - | - | | | | | - | | | | | | |
| 1000 | 2.00 | | | | | | | | | | | | | | | - | | - |
| Sessio | on 5 (6) | | | | | - | | | | | | | | | | | | |
| 000.00 | TAG OCCLO | | | | | | | | | | | | | | | - | - | - |
| 902 00 | 0124900542 | | - | | | - | | | | | | | | | | | | |
| 302 000 | 0124920094 | | | | | - | | | | | | | | | | - | | - |
| 302 00 | 0140905109 | | | | | - | | | | | | | | | | | | |
| 302 UU | 0124900004 | | | | | | | | | | | | | | | | | - |
| 902 00 | 0124915430 | | - | | | - | | | | | | | | | | | - | |
| 962 UUI 093 001 | 0124900002 | | - | | | | - | | | | | | | | | | - | + |
| G92 001 | 0004076539 | | | | | | | | | | | | | | | | | |
| 502 001 | 00545/0320 | | | | | | | | | | | | | | | | | + |
| Sarei | on 4 (7) | | - | | | - | | | | | | - | | | | - | | + |
| 36331 | TAG | - | | | | - | | | | | | | | | | - | | + |
| 00.080 | 0134042144 | | | | | | - | | | | | | | | | - | | + |
| 982 00 | 0138782555 | | | | | | | | | | | | | | | | | |
| 982 001 | 0112065090 | | | | | | | | | | | | | | | - | | - |
| G82 001 | 0137970210 | | - | | | | | | | | | | | | | | | |
| 982 001 | 0137970336 | | | | | | | | | | | | | | | | | |
| 982 00 | 0109339030 | | | | | | | | | | | | | | | | | |
| 982 001 | 0112065421 | | | | | | | | | | | | | | | - | | + |
| 002 001 | 0112000421 | | | | | | | | | | | | | | | | | |
| Sessio | on 5 (1) | | | | | | | | | | | | | | | | | + |
| 000010 | TAG | | | | | | | | | | | | | | | | | |
| 982.00 | 0061099929 | | | | | | | | | | | | | | | | | |
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| 'Sessic | on 6 (15) | | | | | | | | | | | | | | | | | |
| | TAG | | | | | | | | | | | | | | | | | - |
| 382 00 | 0122594392 | | | | | | | | | | | | | | | | | |
| 982 CN | 0122592297 | | | | | | | | | | | | | | | 1 | | - |
| 982 00 | 0122594322 | | | | | | | | | | | | | | | | | |
| 982 00 | 0122591405 | | | | | | | | | | | | | | | | | |
| 982 00 | 0122592522 | | | | | | | | | | | | | | | | | |
| 982 00 | 0122592582 | | | | | | | | | | | | | | | | | |
| 982 ON | 0122590680 | | | | | | | | | | | | | | | | | |
| 982.00 | 0124607403 | ~ / ~ | | | | | | | | 1 | | | | | | | | |
| + 11 | export_4 / Sheet | 2 / Sheet3 / | | | | | | | | < | | | | U. | | | | |
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- In column 'B' enter the showground PIC beside each of the Tag numbers for all sessions
- Showground PIC entered

| Z 1 | Aicrosoft E | xcel - ex | port_ | 6.csv | | | | | |
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| : B) | <u>File E</u> dit | <u>V</u> iew] | <u>(</u> nsert | Form | at | <u>T</u> ools | Data | <u>W</u> indow | <u>H</u> elp |
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| | A | | E | } | | С | D | | E |
| 1 | 'Session 1 | (1) | | | | | | | |
| 2 | TA | G | | | | | | | |
| 3 | 982 00011 | 7365083 | NA37 | 9876 | | | | | |
| 4 | | | | | | | | | |
| 5 | 'Session 2 | (8) | | | | | | | |
| 6 | TA | G | | | | | | | |
| 7 | 982 00011 | 7365035 | NA37 | 9876 | | | | | |
| 8 | 982 00011 | 7365083 | NA37 | 9876 | | | | | |
| 9 | 982 00011 | 7356103 | NA37 | 9876 | | | | | |
| 10 | 982 00011 | 7365194 | NA37 | 9876 | | | | | |
| 11 | 982 88011 | 7365486 | NA37 | 9876 | | | | | |
| 12 | 982 00011 | 7364861 | NA37 | 9876 | | | | | |
| 13 | 982 00011 | 7355772 | NA37 | 9876 | | | | | |
| 14 | 982 00011 | 7356222 | NA37 | 9876 | | | | | |
| 15 | | | | | | | | | |
| 16 | 'Session 3 | (8) | | | | | | | |
| 17 | | G | 11007 | | | | | | |
| 18 | 982 00012 | 4906542 | NA37 | 9876 | | | | | |
| 19 | 982 00012 | 4920094 | NA37 | 9876 | | | | | |
| 20 | 982 00014 | 4905189 | NA37 | 9876 | | | | | |
| 21 | 982 00012 | 4905854 | INA37 | 9876 | | | | | |
| 22 | 982 00012 | 4915430 | INA37 | 9876 | | | | | |
| 23 | 982 00012 | 4906562 | INA37 | 9876 0076 | | | | | |
| 24 | 982 00011 | 4070520 | INA37 | 9876 | | | | | |
| 25 | 982 00009 | 4976528 | NA37 | 90/6 | | | | | |





- Enter in column 'C' the nominated PIC for the return of the cattle from your record sheets
 beside each of the Tag numbers for that session.
- PIC numbers entered²

| N | Aicrosoft Excel - ex | port_7.csv | · | |
|----------|---|---------------------|------------------|---------------------------|
| : 🖭 | <u>File E</u> dit <u>V</u> iew <u>I</u> | nsert F <u>o</u> rm | at <u>T</u> ools | <u>D</u> ata <u>W</u> ind |
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| | A | В | С | D |
| 1 | 'Session 1 (1) | | | |
| 2 | TAG | | | |
| З | 982 000117365083 | NA379876 | NB461234 | |
| 4 | | | | |
| 5 | 'Session 2 (8) | | | |
| 6 | TAG | | | |
| 7 | 982 000117365035 | NA379876 | NC374321 | |
| 8 | 982 000117365083 | NA379876 | NC374321 | |
| 9 | 982 000117356123 | NA379876 | NC374321 | |
| 10 | 982 00011736 194 | NA379876 | NC374321 | |
| 11 | 982 000117 2 65486 | NA379976 | NC374321 | |
| 12 | 982 0001 7364861 | NA379876 | NC374321 | |
| 13 | 982 000117355772 | NA379876 | NC374321 | |
| 14 | 982 200117356222 | NA379876 | NC374321 | |
| 15 | | | | |
| 16 | Session 3 (8) | | | |
| 17 | TAG | | | |
| 18 | 982 000124906542 | NA379876 | NJ365678 | |
| 19 | 982 000124920094 | NA379876 | NJ365678 | |
| 20 | 982 000140905189 | NA379876 | NJ365678 | |
| 21 | 982 000124905854 | NA379876 | NJ365678 | |
| 22 | 982 000124915430 | NA379876 | NJ365678 | |
| 23 | 982 000124906562 | NA379876 | NJ365678 | |
| 24 | 982 000110515704 | NA379876 | NJ365678 | |
| 25 | 982 000094976528 | NA379876 | NJ365678 | |





- In column 'D' enter the enter the numbers '123456' in each row ~ beside the return PIC
- The numbers '123456' are used in lieu of a National Vendor Declaration as this document is not required at a show.

| 26 | Microsoft Excel - ex | kport_7.csv | / | | |
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| | A | B | С | D | F |
| | Session 1 (1) | | | | |
| 2 | IAG | | | | |
| З | 982 000117365083 | NA379876 | NB461234 | 123456 | |
| 4 | | | | | |
| 5 | 'Session 2 (8) | | | | |
| 6 | TAG | | | | |
| - 7 | 982 000117365035 | NA379876 | NC374321 | 4 23456 | |
| 8 | 982 000117365083 | NA379876 | NC374321 | 123456 | |
| 9 | 982 000117356103 | NA379876 | NC374321 | 123456 | |
| 10 | 982 000117365194 | NA379876 | NC374321 | 123456 | |
| 11 | 982 000117365486 | NA379876 | NC374321 | 123456 | |
| 12 | 982 000117364861 | NA379876 | NC374321 | 123456 | |
| 13 | 982 000117355772 | NA379876 | NC374321 | 123456 | |
| 14 | 982 000117356222 | NA379876 | NC374321 | 123456 | |
| 15 | 5 | | | | |
| 16 | Session 3 (8) | | | | |
| 17 | TAG | | | _ | |
| 18 | 982 000124906542 | NA379876 | NJ365678 | 123456 | |
| 19 | 982 000124920094 | NA379876 | NJ365678 | 123456 | |
| 20 | 982 000140905189 | NA379876 | NJ365678 | 123456 | |
| 21 | 982 000124905854 | NA379876 | NJ365678 | 123456 | |
| 22 | 982 000124915430 | NA379876 | NJ365678 | 123456 | |
| 23 | 982 000124906562 | NA379876 | NJ366678 | 123456 | |
| 24 | 982 000110515704 | NA379876 | NJ366678 | 123466 | |
| -26 | 982 000094976528 | NA379876 | NJ365678 | 123466 | |





- In column 'E' enter the date for the cattle _____ movement (date of Show)
- The date format should be dd/mm/year – eg: 05/06/2010

| | X N | Aicrosoft Excel | - export_7 | .csv | | | | |
|---|------------|--------------------------------|------------------|----------------------|-----------------|---------------------------|-----------------|---|
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| _ | | A | В | | С | D | E | |
| | 1 | Session 1 (1) | | | | | | |
| | 2 | TAG | | | | | | |
| | 3 | 982 0001173650 | 083 NA379 | 9876 NB | 461234 | 123456 | 03/05/2010 | |
| | 4 | | | | | | | |
| | 5 | 'Session 2 (8) | | | | | | |
| | 6 | TAG | | | | | | |
| | 7 | 982 0001173650 | 035 NA37: | 9876 NC: | 374321 | 123456 | 03/05/2010 | |
| | 8 | 982 0001173650 | 083 NA37: | 9876 NC | 374321 | 123456 | 03/05/2010 | |
| | 9 | 982 000117356 [.] | 103 NA37: | 9876 NC | 374321 | 123456 | 03/05/2010 | |
| | 10 | 982 000117365 | 194 NA37: | 9876 NC | 374321 | 123456 | 03/05/2010 | |
| | 11 | 982 0001173654 | 486 NA37 | 9876 NC | 374321 | 123456 | 03/05/2010 | |
| | 12 | 982 0001173648 | 361 NA37 | 9876 NC | 374321 | 123456 | 03/05/2010 | |
| | 13 | 982 0001173557 | 772 NA37 | 9876 NC | 374321 | 123456 | 03/05/2010 | |
| | 14 | 982 0001173562 | 222 NA37 | 9876 NC | 374321 | 123456 | 03/05/2010 | |
| | 15 | | | | | | | |
| | 16 | 'Session 3 (8) | | | | | | |
| | 17 | TAG | | | | | | |
| | 18 | 982 000124906 | 542 NA37 | 9876 NJ3 | 65678 | 123456 | 03/05/2010 | |
| | 19 | 982 0001249200 | J94 NA37 | 9876 NJ3 | 65678 | 123466 | 03/06/2010 | |
| | 20 | 982 000140905 | 189 NA37 | 9876 NJ3 | 65678 | 123456 | 03/06/2010 | |
| | 21 | 982 000124905 | 354 NA37 | 9876 NJ3 | 655678 | 123456 | 03/05/2010 | |
| | 22 | 982 0001249154 | 43U NA37: | 9876 NJ3 2076 NJ3 | | 123456 | 03/05/2010 | |
| | 23 | 982 000124906 | 062 NA37 | 9876 NJ3 2076 NJ3 | | 123456 | 03/05/2010 | |
| | 24 | 982 000110515/ | 104 INA37 | 9876 NJ3 2076 NJ3 | | 123456 | 03/05/2010 | |
| | 25 | 962 0000949765 | 528 INA37 | 9076 NJ3 | 0000/8 | 123456 | 03/05/2010 | |





- You now need to remove all the rows not required for the NLIS upload. This includes (highlighted in blue):
 - Session Number
 - TAG
 - Blank rows

| Microsoft Excel - export_7.csv | | | | | | | | | | |
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| | A | В | С | D | E | | | | | |
| 1 | 'Session 1 (1) TAG | | | | | | | | | |
| 3 | 982 000117365083 | NA379876 | NB461234 | 123456 | 03/05/2010 | | | | | |
| 4 5 | 'Session 2 (8) | | | | | | | | | |
| 7 | 982 000117365035 | NA379876 | NC374321 | 123456 | 03/05/2010 | | | | | |
| 8 | 982 000117365083 | NA379876 | NC374321 | 123456 | 03/05/2010 | | | | | |
| 9 | 982 000117356103 | NA379876 | NC374321 | 123456 | 03/05/2010 | | | | | |
| 10 | 982 000117365194 | NA379876 | NC374321 | 123456 | 03/05/2010 | | | | | |
| 11 | 982 000117365486 | NA379876 | NC374321 | 123456 | 03/05/2010 | | | | | |
| 12 | 982 000117364861 | NA379876 | NC374321 | 123456 | 03/05/2010 | | | | | |
| 13 | 982 000117355772 | NA379876 | NC374321 | 123456 | 03/05/2010 | | | | | |
| 14 | 982 000117356222 | NA379876 | NC374321 | 123456 | 03/05/2010 | | | | | |
| 15 | | | | | | | | | | |
| -16 | 'Session 3 (8) | | | | | | | | | |
| 17 | TAG | | | | | | | | | |
| 18 | 982 000124906542 | NA379876 | NJ365678 | 123456 | 03/05/2010 | | | | | |
| 19 | 982 000124920094 | NA379876 | NJ365678 | 123456 | 03/05/2010 | | | | | |
| 20 | 982 000140905189 | NA379876 | NJ365678 | 123456 | 03/05/2010 | | | | | |
| 21 | 982 000124905854 | NA379876 | NJ365678 | 123456 | 03/05/2010 | | | | | |
| 22 | 982 000124915430 | NA379876 | NJ365678 | 123456 | 03/05/2010 | | | | | |
| 23 | 982 000124906562 | NA379876 | NJ366678 | 123456 | 03/05/2010 | | | | | |
| 24 | 982 000110515704 | NA379876 | NJ365678 | 123456 | 03/05/2010 | | | | | |
| 25 | 982 000094976528 | NA379876 | NJ365678 | 123456 | 03/05/2010 | | | | | |





Your completed Excel spreadsheet should now look like this

| Microsoft Excel - export_7.csv | | | | | | | | | | | | | |
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| 1 | 982 | 0001 | 1736 | 5083 | NA37 | 9876 | NB461 | 1234 | 12345 | 6 | 03/0 | 5/2010 | |
| 2 | 982 | 0001 | 1736 | 5035 | NA37 | 9876 | NC374 | 4321 | 12345 | 6 | 03/0 | 5/2010 | |
| 3 | 982 | 0001 | 1736 | 5083 | NA37 | 9876 | NC374 | 4321 | 12345 | 6 | 03/0 | 5/2010 | |
| 4 | 982 | 0001 | 1735 | 6103 | NA37 | 9876 | NC374 | 4321 | 12345 | 6 | 03/0 | 5/2010 | |
| 5 | 982 | 0001 | 1736 | 5194 | NA37 | 9876 | NC374 | 4321 | 12345 | 6 | 03/0 | 5/2010 | |
| 6 | 982 | 0001 | 1736 | 5486 | NA37 | 9876 | NC374 | 4321 | 12345 | 6 | 03/0 | 5/2010 | |
| 7 | 982 | 0001 | 1736 | 4861 | NA37 | 9876 | NC374 | 4321 | 12345 | 6 | 03/0 | 5/2010 | |
| 8 | 982 | 0001 | 1735 | 5772 | NA37 | 9876 | NC374 | 4321 | 12345 | 6 | 03/0 | 5/2010 | |
| 9 | 982 | 0001 | 1735 | 5222 | NA37 | 9876 | NC374 | 4321 | 12345 | 6 | 03/0 | 5/2010 | |
| 10 | 982 | 00012 | 2490 | 6542 | NA37 | 9876 | NJ365 | 678 | 12345 | 6 | 03/0 | 5/2010 | |
| 11 | 982 | 00012 | 24920 | 0094 | NA37 | 9876 | NJ365 | 678 | 12345 | 6 | 03/0 | 5/2010 | |
| 12 | 982 | 0001 | 4090: | 5189 | NA37 | 9876 | NJ365 | 678 | 12345 | 6 | 03/0 | 5/2010 | |
| 13 | 982 | 00012 | 2490 | 5854 | NA37 | 9876 | NJ365 | 678 | 12345 | 6 | 03/0 | 5/2010 | |
| 14 | 982 | 00012 | 2491: | 5430 | NA37 | 9876 | NJ365 | 678 | 12345 | 6 | 03/0 | 5/2010 | |
| 15 | 982 | 00012 | 2490 | 6562 | NA37 | 9876 | NJ365 | 678 | 12345 | 6 | 03/0 | 5/2010 | |
| 16 | 982 | 0001 | 1051: | 5704 | NA37 | 9876 | NJ365 | 678 | 12345 | 6 | 03/0 | 5/2010 | |
| 17 | 982 | 0000 | 94976 | 6528 | NA37 | 9876 | NJ365 | 678 | 12345 | 6 | 03/0 | 5/2010 | |
| 10 | l | | | | 1 | | | | | | | | 1 |





- You now need to save this data as a 'CSV' file. It is recommended that you create a folder for this Show.
- To save your data as a CSV file, click on:
 - File
 - Save as
 - Select '<u>CSV (comma</u> <u>delimited) (*,csv)'</u>







- You now need to save this data
- In the 'file name' field type '<u>FROM SHOW</u>',
- Click the <u>Save</u> button





